



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

M. J. "MIKE" FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

January 5, 2004

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2004-34

TO: All ISIS HR Paid Agencies

FROM: Jena W. Cary
Director

SUBJECT: Revised Remuneration Statement (ZP106)

Beginning Wednesday, December 31, 2003, ISIS HR users will notice a format change when displaying current or previous pay statements through LEO (Louisiana Employees Online) or ISIS HR. Output for ZP106, Employee Remuneration Statement, has been reformatted in an attempt to make it more user friendly and in order to output additional taxable pay-related information. This reformatting included removal, shifting and adding data fields as indicated below:

- The Gross, YTD Net, YTD Gross and Earnings/Paid Absences YTD HOURS fields were removed.
- The "Prior Period Adjustment & Amount" now appears to the right of Bank Detail information.
- The "Earnings/Paid Absences YTD" amount fields were shifted to the bottom of the form. Values displayed are Taxable YTD amounts.
- A new section reporting Flex Benefits/CAFE current and Taxable YTD amounts was added.

A revised report descriptor can be found at http://www.state.la.us/hrhelp/content/Non-InfoPak_Documents/ISISReportDescriptors/PayrollMasterData/ZP106-RemunerationStatements.pdf

Please remember that the remuneration statement is not the official document for use in completing Internal Revenue Service tax forms because adjustments may be required. Employees should be advised to wait until the Form W-2 is received prior to completing their tax return.

Questions should be directed to a member of the OSUP Wage and Tax Administration Unit at (225):

Wendy Eggert	219-0191	Rachel Bryant	342-1651
Tiko Ary	342-1652	Chelette Jarrett	342-0714

JWC:BJY:kmb